

## Key Features in the SpeakUnique app

The SpeakUnique app is a text-to-speech app that is available to people using a personalised synthetic voice from SpeakUnique. The app is free to download however you will need an account with “SpeakUnique” or “I Will Always Be Me” to use the app, and you will need to have purchased or had funding for your personalised voice to download it into the app. The app is not available for use with a generic personalised voice.

This guide contains a summary of the key screens and features you will find in the SpeakUnique app.

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## The Home Screen

**Textbox:** displays the text that will be spoken

**Undo:** removes last action

**Redo:** brings back the last thing 'undone'

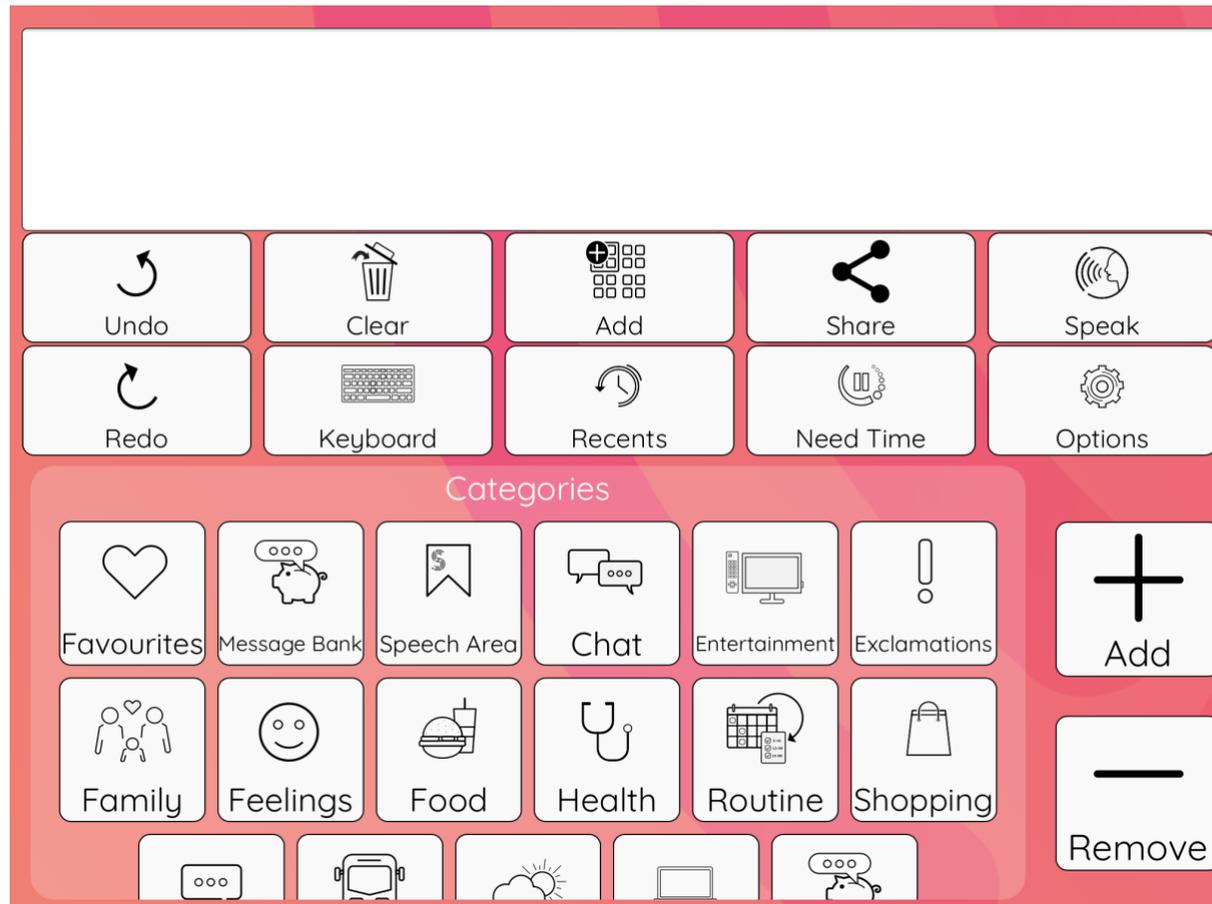
**Clear:** clears all text in textbox

**Keyboard:** show/hide device's inbuilt keyboard

**Add:** add the text entered in textbox to a category

**Recent:** display recently played phrases

**Categories:** access pre-set categories and phrases to allow for quicker communication



**Share:** send an audio file of the text in the textbox via your device's in-built sharing features

**Need Time:** plays a pre-set message asking the person you are communicating with to give you time to enter your response. This message will not appear or interfere with the text you are entering

**Speak:** play the text in textbox aloud in your SpeakUnique voice

**Options:** access the full set of options and settings in app

**Add/ Remove:** customise pre-set categories and phrases in the app

## Within a Category – Split Phrase View

The main function buttons (see page 2) within the app will stay in the same position when you open a category.

Split Phrase View was designed to help make it faster to build sentences, as you select ‘chunks’ of sentences rather than type single words. If you prefer, you can set the app to Single Phrase View (see page 4); to switch between the two view options please go to Options > Single Phrase View.

The screenshot shows the app's interface in Split Phrase View. At the top is a large white text input area. Below it is a grid of function buttons: Undo, Clear, Add, Share, Speak, Redo, Keyboard, Recents, Need Time, and Options. A row of pronoun buttons (comma, period, I, you, he, she, we, they, me) is positioned below the function buttons. The main area is split into two columns of phrase buttons. The left column contains: 'Have you seen', 'I'd like to', 'I'm reading', 'I'm watching', and 'Let's'. The right column contains: 'go for a coffee', 'go out', 'see a film', 'the news', and 'the papers'. At the bottom are three large buttons: 'Back', 'Add', and 'Remove'. Three callout boxes provide additional information: one on the left explains the Pronouns row, one on the left explains the left-side phrase buttons, and one on the right explains the right-side phrase buttons. Three legend boxes at the bottom define the Back, Add, and Remove buttons.

**Pronouns:** contains a list of pronouns to use in sentences

The **left-side** of a category contains a list of phrases that start sentences.

The **right-side** of a category contains a list of words/ phrases that can be used at the end of a sentence.

**Back:** return to previous screen

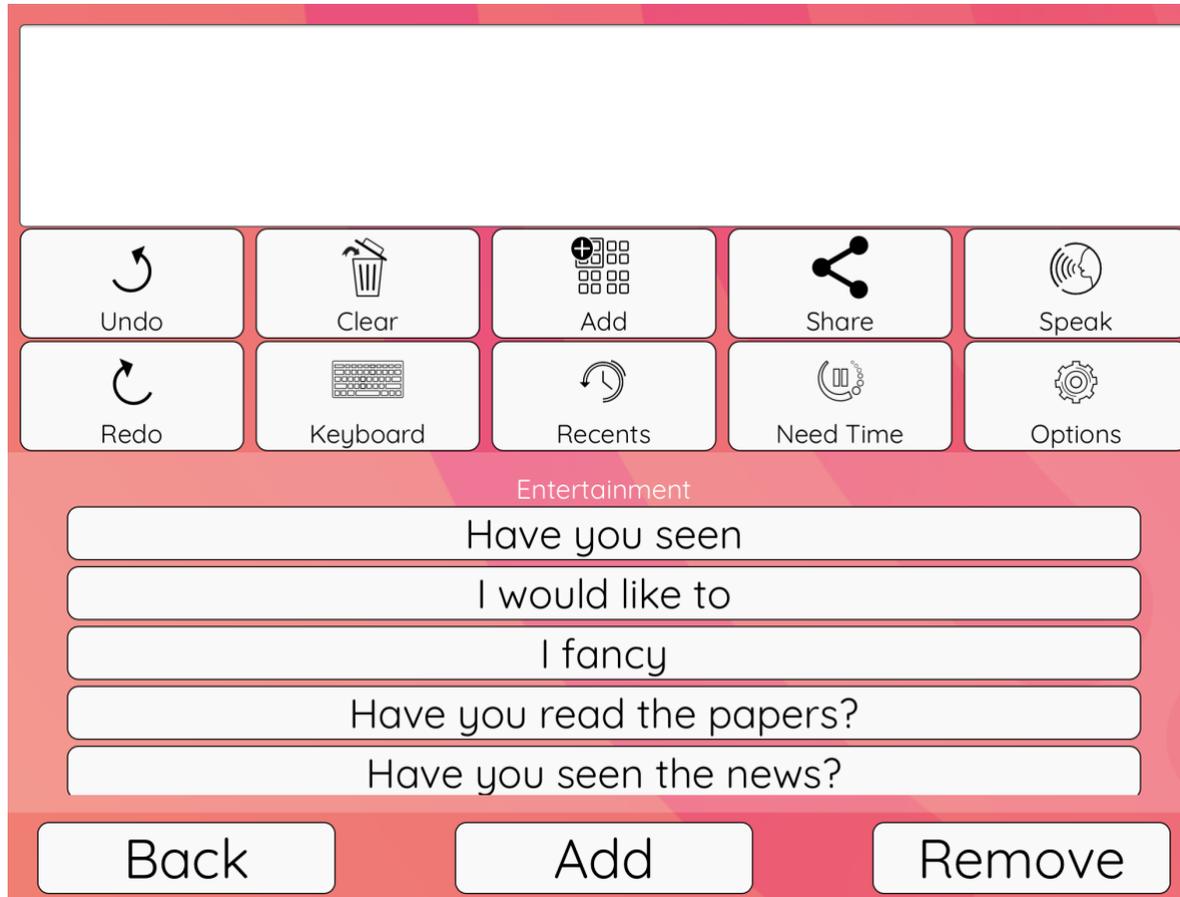
**Add:** adds a new phrase to this category

**Remove:** removes a phrase from within this category

## Within a Category – Single Phrase View

The main function buttons (see page 2) within the app will stay in the same position when you open a category.

Single Phrase View allows you to view full phrases in a single list. You can switch between the two view options by going to Options > Single Phrase View.



In **Single Phrase View** all phrases are displayed in one list and you can scroll through them

**Back:** return to previous screen

**Add:** adds a new phrase to this category

**Remove:** removes a phrase from within this category

## The Options Screen – Part 1

The screenshot shows the 'Options' screen with a list of settings. Callouts provide detailed information for several key settings:

- My Account:** shows information about the version of the app, data settings, account deletion, and voice status. See Page 7 for more information.
- Theme:** switch between Light & Dark view of the app. In Dark view, the app background is navy blue.
- Font:** change the font style and text size.
- Phrase and Category Size:** adjust the size of the boxes and font within boxes.
- Reset Accessibility Settings:** reset font, text size to standard settings.
- Sync Account Data:** sync categories, pronunciation exceptions and "Take Your Time" phrases across devices. More information below.
- Rearrange Categories & Phrases:** change the order of your categories and the phrases in each category by holding and dragging the three lines on the left-hand side of the category/phrase.
- Edit Take Your Time Phrase:** add or edit your own "Take your time" phrase to ask your conversation partners to give you more time to respond. This button is on your home screen, and it plays while you type.
- Phrase View:** change how you view the phrases within a category, either as a single list or have sentences split into chunks. See Page 2 and 3 for more information.

**Sync**

### Account Data:

The SpeakUnique app can be used offline and therefore settings and customisation is stored on your device, within the app. These settings are not automatically synced if you are using the app across multiple devices. Please use this feature to upload any settings to ensure they are backed up and can then be transferred to the SpeakUnique app on a different device.

## The Options Screen – Continued

**Sync Message Bank:** sync your message bank phrases across devices.  
*More information below*

**Categorise Message Bank:** change the categories your message bank phrases appear in

**Mix Message Bank:** switch on and off “Mix Message Bank”, and control whether it is case sensitive or not.  
*More information below.*

**Rearrange Message Bank Categories/ Phrases:** Change the order of your categories and phrases in your message bank by holding and dragging the three lines on the left-hand side of the category/phrase

Manage Message Bank	
Sync Message Bank	>
Categorise Message Bank	>
Mix Message Bank	>
Rearrange Message Bank Categories	>
Rearrange Message Bank Phrases	>
Speech Settings	
Speech Method	>
Voice Speed and Volume	>
Pronunciation Exceptions	>
Help	
FAQS	>
Report Issue	>

**Speech Method:** gives the options for the voice to be spoken aloud after each letter, word, or sentence

**Voice Speed and Volume:** alter the speed and volume that the voice is played at

**Pronunciation Exceptions:** change the way words are pronounced

**FAQs:** a list of frequently asked questions, which also links to our website for further help and support

**Report Issue:** use your device’s in-built email settings to report an issue with the app or your voice

*Message Banking:* more information can be found in our **Message Banking** guide, available on our website.

Message banking is the process of recording specific phrases (often names, important messages) in your natural voice, and playing these aloud instead of using a synthetic voice. Message bank phrases are not automatically synced if you are using the app across multiple devices. Please use **Sync Message Bank** to upload any recordings to ensure they are backed up and can then be transferred to the SpeakUnique app on a different device. Our **Mix Message Bank** feature allows you to use phrases you’ve message banked alongside your synthetic voice; if turned on the app will play a message bank recording (rather than synthetic speech) if you enter the display text for the message in the textbox. You can also choose to have this feature be case sensitive or not.

## Within My Account

**Logout:** allows you to log out of the app. Please note this will not delete the data in app – you will need to delete the app to ensure all the app data is deleted from the device.  
*More information below.*

**App Version:** this lets you see which version of the app you are using

**Spread the word:** allows to you send a link to someone who you think would benefit from our technology

**Send System Report:** will send information to our team about your app. We may request you do this if we are trying to help troubleshoot an issue

Back Account

Account: lynda@speakunique.co.uk (SpeakUnique)

Logout

App Version: 2.5.1

Spread the word >

Send System Report >

Keyboard Mode >

Voice Status >

Account Deletion >

Third Party Licenses >

**Keyboard Mode:** turn on and off keyboard mode. In keyboard mode you can use an external keyboard, if touch screen access is difficult, to select keys. When keyboard mode is turned on, you can press Control and the buttons on the home screen will display a letter that can be pressed to activate them. Pressing Control will turn this function off.

**Voice Status:** if you have logged into the app before your personalised voice is ready, you can view the status and when ready, download the voice. You can also redownload your voice from here, if advised to by our team.

**Third Party License:** information on third party licences that are used in SpeakUnique voices and the app

**Account Deletion:** information on deleting your account and app data.

**Log-out:** Logging out of the app will not automatically delete all the data (e.g. custom phrases, categories and message bank phrases) from the app. This is because the app can always be used offline and therefore these settings are stored locally on the device. To delete these settings from a particular device, please delete the app entirely. If you want to access the settings from another device, you must first upload them via Options. **Please note: if you are using a loaned device, always ensure the app is deleted before you return to device to ensure that your settings cannot be accessed by a subsequent user of the device.**