

### Instructions for Voice Donors

Thank you for being a Voice Donor for someone! This guide will show you how to register as a voice donor and complete a high-quality recording, through the SpeakUnique website.

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### Before you begin

To record your voice with SpeakUnique, you will need:

- 1. A laptop or computer. Recording is not currently supported on iPads and tablets.
- 2. An external headset microphone that connects to your computer via the USB port or headphone socket. We do not recommend a specific headset, but headsets made by Sennheiser, Plantronics and Logitech are reliable.
- 3. A quiet room with no background noise and ideally soft furnishings to remove any echoing.

### Your Voice Recording

By signing up as a voice donor, you agree to allow us to digitally blend your voice recording with other people's recording to help create a bespoke voice for an individual.

Initially, your recording will be used to help you "voice recipient" who has nominated you to be a voice donor. However, in the future we would love to also be able to use your recording to help repair and create voices for other people. We will never use just your recording; we will always blend you recording with at least one other individual. You will not be identifiable from your contribution.

If you would prefer that we <u>do not</u> use your recording for people other than your voice receipt, please email <u>privacy@speakunique.co.uk</u>.

# Registering for an account

Visit <u>www.speakunique.co.uk/donor</u> to register for an account. You will be asked to complete some personal information and you will need to provide your **unique 8-digit donor code**. This should have been provided to you by your voice recipient - the person you are donating your voice to.

Thank you for be	ing a Voice D	)onor!		
To continue please register for an	account below:			
Email address*	Fields marked with a red	I star * are required for registration		
First name*			-	
Last name*				
Choose a password *		۲		
Enter your 8 digit donor code *	M	lore about this 😮		
Please select your date of birth $^{\star}$		Please select your gender *		
Day V Month	✓ Year ✓	Male O	Female O	Other O
How would you descri	be your regional a	accent?*		
		Country:		
Please select	0	10		<b>~</b> ]
Please select	Regio	on/County/State:		<b>~</b> ]
				·
	Would you like t	o join our marketing list? 🗆		
	I agree to the priva	acy policy <mark>८</mark> and terms of use <mark>८</mark>		
		Next →		

Need help? Contact our support team at <support@speakunique.co.uk>

## **Recording Tips**

The next screens contain tips on how to complete a good recording.

We have prepared a short video explaining the recording process.



IspeakUnique

Re	ecording your voice
or step-by-s voice	tep instructions on how to record your , please watch our video below
We	A also need a small plastic snake and a big toy frog for the kids.

Recording tips are also provided in written format.



Make sure your external microphone is connected to your computer and is positioned in line with your jaw. You do not want the microphone too close to your mouth as this can lead to a poor-quality recording.





We offer a selection of different scripts for you to choose from. First select what genre of book you would like to read from; each genre contains a range of titles to pick from.



Once you have selected a genre, you will see the available titles. Each title has been rated for ease of reading. Use the circle button on the right to select which title you would like to read.



		Author	Pooding Difficul	bok to read from below.
	Alice in Wonderland	Lewis Carroll	Average	
	Dick Whittington and His Cat	Edith Carrington	Easier	
	Peter Pan	J.M. Barrie	Harder	0
	Stories by Beatrix Potter	Beatrix Potter	Average	0
	The Jungle Book	Rudvard Kipling	Average	0
Please note have been sente	that some books may ha n rated for difficulty base nces and vocabulary. To	ave been edited ed on factors s return to the g	d for clarity uch as leng enre selecti	and ease of reading. The books th of sentences, structure of ion please press Previous
Please note have been sente	that some books may ha n rated for difficulty base nces and vocabulary. To	ave been edited ed on factors s return to the g	d for clarity uch as leng enre selecti	and ease of reading. The books th of sentences, structure of ion please press Previous

You are now ready to start recording. Please make sure you are comfortable.



#### **Microphone Permissions**

Before you begin recording, you need to ensure the correct microphone is selected. A list of available microphones on your device will be shown on screen, please choose your microphone and click **Continue.** 

permission	o use your microphone, please click "Allow".	ing for
lf you have o	lone that and you are still seeing this message, please reload t	his page.
If there is no bar at the to	box and you are having trouble, look for a small microphone p of the window and try clicking it to reset your permissions	icon in the URL for this page.
		_
Please cli	ck on your microphone in the list below and then click Continue:	
Please cli	:k on your microphone in the list below and then click Continue: Mic 1: Default - MacBook Air Microphone (Built-in)	
Please cli	ck on your microphone in the list below and then click Continue: Mic 1: Default - MacBook Air Microphone (Built-in) Mic 2: MacBook Air Microphone (Built-in)	

If you complete the steps outlined in the screenshot above and the microphone is still not recording, please check the microphone permissions on your web browser and your laptop/computer and ensure you have granted access to <u>www.speakunique.co.uk</u> to access your microphone.

#### The Recording Screen



- 1. This is the sentence you need to read aloud.
- 2. Press Record to start recording each sentence.
- 3. The **Play** button allows you to listen to the sentence you have just recorded please listen back to sentences frequently to check the quality.
- 4. The **volume bar** indicates the volume of the recording. An error message will appear if the recording is too loud, too quiet or if your microphone is too close to your mouth.
- 5. The **arrows** allow you to move between sentences. You can also use the arrow keys on your keyboard to do this.
- 6. The **progress bar** shows the sentence number you are reading and what percentage of the recording you have completed.
- 7. Here you can change the external **microphone** you want to use. Please note the name of the microphone might differ from what you expect.
- 8. Use the Save and Log Out feature if you would like to save your recording.

### **The Screen During Recording**



- 1. Press record and start speaking. If you make a mistake, you are interrupted, you notice background noise or if you cough during the recording please rerecord the sentence.
- 2. Press **Stop** to stop recording the sentence.
- 3. A red box will appear around the screen to indicate that recording is in progress.
- 4. Your synthetic voice can be built on a minimum of 125 sentences and a maximum of 150 sentences.

The **Save and Submit** button will appear once you have reached sentence 126 and can be used when you are ready to submit your recordings to create your synthetic voice. If you wish to record all 150 sentences, please continue recording until you reach the end of the process.

Once you have submitted your recordings, we will notify your voice recipient and you do not need to do anything else.

#### Thanks for being a voice donor at SpeakUnique!

We'd love to keep in touch, please follow us on social media @SpeakUniqueVB







